



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

CITIZENS PLAZA BUILDING
400 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.state.tn.us/humanserv/

PHIL BREDESEN
GOVERNOR

VIRGINIA T. LODGE
COMMISSIONER

MEMORANDUM

TO: All Licensed Family and Group Child Care Home Providers
CC: Child and Adult Care Licensing Staff and Partners

FROM: Lois Barrett Luke, Director of Child and Adult Care Licensing

DATE: December 7, 2009

RE: **Clarification of One and Two Star Professional Development Criteria for Family and Group Child Care Home Primary Caregivers**

This memo is to clarify the requirements for Family and Group Home Primary Caregivers that earn a One or Two Star Rating in the Professional Development Component of the Report Card.

Family and Group Child Care Home Primary Caregivers:

As required by the Star Quality-Rules Tennessee Comprehensive Rules and Regulations 1240-4-7-.06, in order to earn a One or Two Star Rating, one criterion primary caregivers are required to meet is:

"The primary caregiver shall have thirty (30) hours of family child care training, or documented enrollment therein, through TECTA, a Tennessee Technology Center, National Association for Family Child Care Foundation accreditation training, or other training as approved by the Department."

Primary Caregivers can meet this requirement by completing one for the following:

- ◆ TECTA 30 hours Administrator Orientation;
- ◆ TECTA 30 hours Family Child Care Orientation (preferred to the Administrator Orientation);
- ◆ 30 hours in Early Childhood Education at a TN Technology Center;
- ◆ an equivalent 30 hour program (all equivalent training must be approved in advance by the Department in consultation with TECTA); or
- ◆ ECE or ECED 2120, an Early Childhood Education course offered at Tennessee Community Colleges.

Clarification of One and Two Star Professional Development Criteria
for Family and Group Child Care Home Primary Caregivers

Page 2

December 7, 2009

Beginning with licenses issued, or renewed in March 2010, primary caregivers who have enrolled in or have completed one (1) of the acceptable options will be given credit for having met this criterion in the Professional Development Component Area and score at either the One or Two Star level.

Completing the Infant/Toddler, Center-Based or School-Age TECTA orientation does not meet this criterion and will not earn a One or Two Star Rating in the Professional Development Component Area.

For additional information, please contact your Licensing Program Evaluator.

LBL:jv